

## Final Instructions

This meeting is organised by Shenington Kart Racing Club, governed by the General Regulations of Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary Regulations, and any written instructions that the organisers issue for the meeting.

These Final instructions must be read in conjunction with the Supplementary Regulations available on the British Kart Championship Website.

### 1. Permit

Motorsport UK Permit Numbers: 134624 National

Track Licence Number: K/2024\_159\_01

### 2. Officials

Motorsport UK Steward & Chairman of the panel

Event Stewards

Driving Standards Advisor to the Stewards

Race Director

Clerk of the Course

Clerk of the Course [CCTV]

Event Secretary

Secretarial Assistant

Technical Commissioner

Eligibility Scrutineer

Chief Scrutineer

Chief Medical Officer

Chief Marshal

Chief Timekeeper

John Watson

Rod Taylor & Ian Huband

Alfie Garford

Nigel Edwards

Dan Ashton & Lee Manchester

David Manchester

Danielle Short

Claudia Short & Sonja Game

Paul Klaassen & Ernie Salmon

Paul Klaassen & Ernie Salmon

Gary Meachin

C/O EMS

Jordan Montgomery

Ian Rogers

A full list of Officials including Judge of Fact Officials will be posted on the Event online Notice Board.

### 3. Venue access & Parking Instructions

Access to the venue for competitors and teams will be as follows unless agreed otherwise:

- For this Event, Access to the venue is available from the Thursday immediately prior to the meeting from 9am
- Any teams leaving equipment will be done so at their own risk. It is important that you park within your allocated area within the paddock. – any charges for electricity & paddock space will be deemed as a contract between the team/competitor and the venue.

- It is prohibited to drill or stake the tarmac or hardstanding surface unless agreed by the venue. Water Weights are acceptable.
- Cars are not permitted within the Paddock area.
- All cars and vehicles for overnight accommodation may be parked in a separate area. If you are staying at the venue overnight, you will need to advise the venue upon your arrival
- **Please check your route to the venue, some local roads may not be accessible throughout the event.**

#### 4. Team Managers & Engine Builders responsibilities

It is the responsibility of all registered Teams and Engine Builders to adhere to the following:

- Ensure that the area you are parked in during the Event is left tidy and free of any rubbish - when leaving the venue including but not limited to the following.
  - Used tyres
  - Fuel cans
  - Cable ties
- In order to achieve the above, all registered teams and Engine Builders competitors will be required to leave their Entrant Licences with a club official upon arrival to the venue and will be able to collect their licence at the end of the event once the organisers are satisfied the working area is clear of rubbish. This will be at the Club's discretion.
- Any Registered Teams or Engine Builders attending the event will be required to hold a Motorsport UK Entrant Licence & have Public Liability of no less than £5million in place. Proof of this may be requested by the event organisers.
- Any viewing Areas on team vehicles must have suitable handrails Any vehicle that doesn't have a fitted handrail must not be used for viewing. More information regarding working at height can be found here: <https://www.hse.gov.uk/work-at-height/the-law.htm> for the avoidance of doubt tail lifts must not be used for viewing at any time.

#### 5. Health & Safety

At all times whilst in the confines of the of the venue, competitors should comply with the circuit Health & Safety guidance notes available on the clubs notice board.

#### 6. Paddock Areas

- **Parents are responsible for the behaviour of their children.**
- Smoking & Vaping is prohibited within the Parc Ferme, Dummy Grid, Tyre Bay areas and only permitted in the designated areas.
- Engines must not be run in the Paddock
- **Competitors and teams are responsible for removal of all waste from their paddock area, including but not limited to tyres & fuel cans. Domestic rubbish must be placed in the bins provided.**
- Competitors and teams must ensure all trailing cables are suitably covered with cable protection mats or other suitable means ensuring there is no tripping hazard
- The Maximum speed in the paddock is 5mph.
- Karts must not be driven in the paddock

- All lanes in the paddock must be ALWAYS kept clear in case of the need for emergency vehicle access.
- Pit bikes, push bikes, skates or skateboards, mopeds, hoverboards, space hoppers, ball games, Pogo Sticks & remote controlled cars/trucks are not permitted within the confines of the track and surrounding enclosures nor on the approach road to the circuit. **Anyone breaching the above may be reported to the Stewards of the meeting (with the exception of official vehicles) and may be fined a minimum of £100 for each offence.**
- Scooters are not permitted within the confines of the paddock unless prior permission has been granted from Motorsport UK with supported medical documentation.
- Vehicles may only be driven in the paddock by a person who holds an appropriate RTA licence.
- Any person found to be bringing the club into disrepute or damaging any area of the paddock or track will be subject to the disciplinary procedures of the organising club.
- All generators in the paddock must be turned off by 11pm each evening and no excessive noise.
- **Competitors must have present A fire extinguisher complying with 2024 Karting Yearbook B.12 at all times whilst in the paddock. – Please see further details below.**
- Dogs & Cats are not permitted into the venue at any time during the Event.
- To protect the integrity & image of the sport, Please ensure all kart equipment remains inside the awning. If noted by an official a report will be made to the stewards.

### Fire Extinguishers.

At all events all drivers, teams or commercial enterprises must have present a serviced fire extinguisher to BSEN3 or EN3 standard with a minimum 55B rating. **Environmental scrutineers will carry out spot checks in the paddock** (Note: Type B means for use with flammable liquids, and the 55 refers to the capacity. The actual extinguishant is not specified, but Halon is no longer legal in the UK). Fire extinguishers must be kept at the entrance to the competitors pit space or awning at all times. It is recommended that competitors with enclosed awnings have a minimum of a 2kg foam or powder extinguisher, and if more than one competitor is sharing the awning then a minimum of two 2kg extinguishers be available. Any commercial enterprises should be aware of Health and Safety at Work legislation and provide a minimum one or two suitably sized foam or powder extinguishers as per the enterprises risk assessment.

### Vaping

Vaping is not for children. Anyone found to be vaping that is under 18 or supplying vapes to anyone under 18 will be reported to the Police, the Stewards of the meeting and also Motorsport UK.

There will be a Music Festival on Friday Evening in Banbury town centre – more information can be found here. [Banbury Music Mix - Banbury Town Council](#)

## 7. Timetable of events

Signing On, Scrutineering, Tyre Collection/Barcode Recording, Drivers Briefing and all other official duties to be carried out by the competitor are detailed in the Official Timetable emailed to competitors with their signing on link. Please ensure you regularly check the official notice board for any Event documentation <https://www.motorsport-timing.co.uk>

Signing On & Event Documentation – from Wednesday 24<sup>th</sup> July until 9am on Saturday 27<sup>th</sup> July. **You must be signed on before you go on track – you will not be permitted to take part in your practice session until you are signed on and have uploaded a photo of your competition licence (& PG Licence if applicable) on the signing on link.**

- Signing on Marshalls & Officials – Club officials please sign on with the club. Motorsport UK officials please sign on with the link you will receive via email.
- **Drivers Briefing - in the Race Centre Friday 26<sup>th</sup> July**
  - Junior X30 8.15am
  - Senior X30 8.35am
  - Water Swift & Water Swift Restricted 8.55am
  - KZ2 9.15am & KZ2 Tyre Prize Draw
- **Entrant Briefing - in the Race Centre Friday 26<sup>th</sup> July**
  - All Team Managers/Entrants 9.35am
- **Media Briefing – in the Race Centre Saturday 27<sup>th</sup> July**
  - All Media Personnel 8.45am

There will be an additional Drivers Briefing on Saturday 27<sup>th</sup> July at 8.30am in the Race Centre – **Only for drivers not attending Friday Practice.**

- Scrutineering
  - For all Classes Scrutineering is via the online link and must be **completed by 9.50am on Saturday 27<sup>th</sup> July**
- **Physical Scrutineering for the Senior X30 and Water Swift will take place in the Scrutineering Bay on Friday 26<sup>th</sup> July from 4.30pm – 5.30pm with an additional hour on Saturday 8am – 9am this is only for drivers not attending Friday practice.**
- **As part of a Motorsport UK trial for all British Kart Championship events, it will be mandatory for all Personal Protective Equipment (PPE) – including helmets, suits, boots, and gloves – to be checked by the technical team. The checks must be conducted on the equipment you intend to use, and this information must be submitted on your digital scrutineering card.**

**PPE checks will be carried out after practice sessions in the parc ferme area as directed by the technical officials. If you are not using your race equipment at that time, you will need to retrieve it or bring it to the technical team at an agreed time.**

Drivers who do not comply with these requirements or fail to have their equipment checked will be reported to the stewards of the meeting.

We appreciate your cooperation and thank you in advance for your adherence to these new procedures.

- Tyre collection & scanning
  - Thursday 25<sup>th</sup> July 3pm – 5pm (Practice Slick & Wet Tyres Only)
  - Friday 26<sup>th</sup> July 8am – 10am (Practice Slick & Wet Tyres Only)
  - Friday 26<sup>th</sup> July 10am KZ2 registering of Sealed Race Wet tyres (to be handed in to Parc Ferme)
  - Friday 26<sup>th</sup> July (Race tyre fitment Saturday Race Tyres)
    - Water Swift Restricted 11am – 12noon (Race Tyres for Saturday & Sunday)
    - Senior X30 12.15pm – 1.15pm
    - KZ2 2.30pm – 3.30pm
    - Junior X30 4.10pm – 5.10pm
    - Water Swift 5.10pm – 6.10pm

- Saturday 27<sup>th</sup> July (Race tyre fitment Sunday)
  - KZ2 9am – 9.45am
  - Water Swift 12.30pm – 1.30pm
  - Junior X30 2.30pm – 3.30pm
  - Senior X30 4.30pm – 5.30pm
- Saturday 27<sup>th</sup> July 8am – 6pm Tyre Parc Ferme Open
- Sunday 28<sup>th</sup> July 8am – 5.45pm Tyre Parc Ferme Open

### Tyre Distribution Centre (Shop)

The Tyre Distribution Centre (Shop) will be open at the following times throughout the duration of the Event.

- Friday 26<sup>th</sup> July 10am – 1.50pm & 2.30pm – 5pm
- Saturday 27<sup>th</sup> July & Sunday 28<sup>th</sup> July Tyre Distribution Centre Will be open for Wet Tyres only and times will be notified via Event Bulletin

Please remember to collect All tyres after you have finished racing.

### Please Note

It is the responsibility of the competitor to ensure they always adhere to the timetable. Any changes to the timetable will be posted on the Digital Official Notice Board and announced over the tannoy or via text message directly to the Competitor. It is the Competitor's responsibility to ensure they are aware of any changes.

## 8. Technical

### FUEL

Fuel for this event must be purchased through Vital Equipment

- Fuel Collection
  - Thursday 25<sup>th</sup> July 4pm – 5.30pm
  - Friday 26<sup>th</sup> July 8.30am – 11am/12pm – 3pm/4pm – 5pm
  - Saturday 27<sup>th</sup> July 8am–11am/12pm - 3pm **This is the last chance to collect fuel for the event.**
- Petrol is to be used as fuel and not for any other purpose.
- Competitors remain responsible for the removal of their Fuel drums/cans at the end of the meeting.

PLEASE NOTE: If you have previously used fuel from another source and not suitably cleaned through the fuel system and/or container your fuel could be contaminated and therefore you may fail a fuel test. – Please be satisfied your fuel cannot be contaminated.

### CLASS TECHNICAL Advisor

The following are nominated as the Class Technical Advisors

IAME – IAME SPA

KZ2 – Technical Commissioner

**PARC FERME**

Any drivers that are selected to go through the scales/weighbridge, must ensure they have permission to leave Parc Ferme by the Technical Commissioner or the Person(s) the Technical Commissioner designates.

**Tyres**

All Slick & Wet Race tyres will be held in the Parc Ferme for all classes for the Duration of the event.

Only NEW registered/scanned practice tyres are permitted for use from practice session number 3 up until Timed Qualifying.

**9. Driving Standards/Utilisation of a Drive through Penalty (after the race)**

A 5 second penalty (drive through) may be imposed after the race subject to the following:

C.2.3.2.1. Where the Clerk of the Course has the ability to validate incidents during the race, via circuit cameras with a nominated Judge of Fact, an in race 5 second time penalty may be applied. This should usually follow the display of a warning flag/under investigation notification and will not be subject to protest or appeal.

**10. Start Line Infringements – In Race Penalties**

**False/Jump Start, Standing Start.** A false start occurs when a Driver under Starter's orders gains an unfair advantage by either:

- (a) being in an incorrect position on the grid, or
- (b) moving forward from their prescribed position

Any movement prior to the red lights being extinguished will be judged as a false start and will be penalised with a minimum of 5 second penalty

**Breaking formation.** In the case of a rolling start a Driver under Starter's orders, who fails to maintain their corridor or accelerates early or unevenly will be penalised in accordance with Art 7.8.2.1.

7.8.2.1. The penalty added to the time taken by the Competitor to complete the course for the driver concerned shall be the addition of 3 seconds for partly crossing the lanes and of 5 seconds for completely getting out of the corridor to the time taken by them to complete the course. This will not incur penalty points. The penalty for accelerating early or unevenly will be 5 seconds.

**11. Unfair Practice - Gaining an Unfair Advantage/Driving Standards**

Competitors are reminded of GR U.12.5.8 – GR Q.12.21 applies to driving standards. Therefore, any driver considered to be baulking or blocking another driver other than in the opening or closing phase of the session may be penalized, including by the display of the black flag. A driver who consistently places their kart on a line that is not that recognized as the racing line in an effort to prevent being overtaken will be given a warning signal from the officials followed by a penalty or be subject to black flag.



Drivers should not make a move in reaction to the overtaking driver behind to block their chosen path. Only ONE defensive move is permitted before any corner and having made that move the driver is then committed to that line on the track and should not move to another position to block the driver (Q.12.21.1). Lap times/data may be taken into consideration as well as any moving images and or reports.

## 12. Starting of Engines

If permitted by the Chief Scrutineer to start an engine in the designated area which is in the Service Park area at the rear of the Pre-Grid. Please note that this is restricted to **5 seconds maximum**, and this will be monitored. – Engines are not permitted to be started anywhere else in the paddock. Penalties may be applied if this is not adhered to.

## 13. Race Procedures

Front fairings must be detached on the entry to Parc Ferme/Dummy Grid/Holding Areas from Timed Qualifying onwards. Should any front fairing be deemed not suitable for use, the item will be kept by the Technical team until the end of the event.

### Count Down to access the Pre-Grid

- 5 minutes prior to session start;
- 3 minutes prior to session start; and
- 2 minutes prior to session access to the pre grid area will be prohibited.

Any Competitor remaining in the service park once the pre grid access has been closed will not be permitted to participate in the session and will be asked to leave the grid and will be reported to the Race Director and the Stewards.

- Countdown to race start Mechanics must clear the Pre-Grid 1 min before the start of the Race (“1 minute” board).
- 30-seconds after the “30 seconds” board is displayed the green light will be shown at the front of the grid to indicate that the karts must proceed onto the circuit to either commence Practice/Qualifying or to begin a Formation Lap.
- Should a driver require assistance after the green light is shown one mechanic may only work on the kart once the other karts have left the Pre-Grid.
- If a driver is unable to start from the Pre-Grid at the time of the green light, he/she will only be authorized to join the circuit on the orders of the Clerk of the Course.
- For Rolling laps the ‘old’ part of the final turn (Corner) is to be used. Not the new chicane. Other than this single exception, the FULL circuit must be used.

If a Driver starts from the “Pre Grid” after the intervention of a Mechanic, and If the Race Director believes no sufficient time to join the formation is available prior to the start being given, he/she will be authorised to do so only on the orders of the Race Director or Marshal, and he/she will take the start from the back of the formation, following the start being given, irrespective of the number of Formation Laps. Any driver starting from the “Pre Grid” will be considered to be on the lead lap, assuming he/she is able to leave the “Pre Grid” before the leader crosses the Start/Finish line for the completion of the first racing lap. Should the driver fail to leave the “Pre Grid” to join the track within this time frame, he/she will only be allowed to attempt a restart within the completion of the second racing lap by the last – positioned

Driver, after which no restart attempt will be allowed. Should the driver be able to join the track, he/she will be scored as being a lap down on the leader.

### **Timed Qualifying**

For Timed Qualifying, each driver will be allocated a starting grid on the Pre-Grid, this will be determined by Championship Order.

### **Finals**

All classes will assemble on the track pre the start of the Finals

## **14. KZ2 Practice Starts**

KZ2 – practice starts – last session Friday (Session 5) after the chequered complete one full lap back to the start grid, then in turn practice starts. repeat for warm up Saturday & Sunday.

## **15. Transponder Fitting**

All transponders must be correctly fitted in accordance with Section F of the Motorsport UK Karting Yearbook 2024 (gold book) Transponder brackets must be used to hold the transponder and transponders must not be cable tied to the seat. The Type of Transponder for this event is the TAG (blue) Transponder. Hire Transponders are the property of the Championship and must be returned at the end of the event. Any hire transponders not returned will be subject to action by Motorsport UK

**Transponders must be fitted from Practice 3 onwards – If your transponder is not fitted or working correctly, you will be given a technical flag and you may be reported to the Stewards.**

For further information on the correct fitment of the transponder, please refer to the following link:

<https://www.motorsport-timing.co.uk/pdf/transponders.pdf>

## **16. Sponsor logo's/Stickers**

Competitors are reminded that the Event Partner stickers are to be displayed as per the document here

[https://www.britishkartchampionships.org/content/uploads/2024/03/British-Kart-Championship-Logos\\_Final.pdf](https://www.britishkartchampionships.org/content/uploads/2024/03/British-Kart-Championship-Logos_Final.pdf)

This is a mandatory requirement **FROM 1<sup>ST</sup> PRACTICE ON FRIDAY**. Stickers will be available in the Race Centre during the Event. There is a partner sticker location board on the entry and exit gates of Parc Ferme

## **17. Social Media & Race with Respect**

Motorsport UK request that all Participants, Competitors, Teams, Officials & Marshalls familiarise themselves with the Motorsport UK Social Media Policy & Race with Respect code along with any Social Media guidance the organising club issue.



Any negative or detrimental posting on social media will be reviewed by Motorsport UK who will operate a zero tolerance towards any participants responsible for any postings or behaviour which may be deemed extremely detrimental for the sport. For safeguarding matters please contact Danielle Short available in the Race Centre who will contact the Event Safeguarding Officer

### 18. Cameras & Go Pros

Cameras and Go Pros are permitted during all practice sessions for personal use only. From Timed Qualifying onwards no on kart cameras are permitted unless requested by the organisers for media purposes. Cameras attached to helmets are prohibited at all times.

### 19. Safeguarding

The club safeguarding officer will be on duty throughout the weekend and is the person who you should contact during this weekend's meeting if you have any concerns. The Event Safeguarding officer is Michelle Doran T: +44 (0) 7951785211

### 20. Alcohol & Drugs Testing

Alcohol & Drug testing may be taking place at the Event. If you are selected, you will be notified by an official who will discuss and agree an appropriate time for your test. Evading or refusing to sign the notification will be taken as refusal to comply and reported to the stewards and Motorsport UK.

The consumption of Alcohol within the paddock areas is prohibited while the track is 'live'.

### 21. Filming

The designated production company (Alpha live) will be filming during the weekend, including filming clips for social media. Your co-operation will be greatly appreciative for any interviews & photos during the weekend which will be representing Motorsport UK Karting.

Accredited Media Personnel will be wearing Pink Bibs, Please report anyone taking photos to the Race Centre if they are not wearing a recognised Bib.

Motorsport UK May make the images public.

The capture and use in any way of any other images of minors at the Events and Competition at the Events whether still or moving is restricted in accordance with the terms of the Motorsport UK images of minors capture and use policy as published from time to time.

## 22. British Kart Championship Disciplinary Policy

This Policy is an independent British Kart Championship (the 'Championship') policy to protect the Championship and its participants from instances of poor behaviour (non-driving offences). All participants in the Championship are bound by this policy and, if found to be displaying poor conduct, may be subject to Championship disciplinary proceedings against them.

The Championship has full discretion to investigate incidents of poor behaviour following a conviction of NCR C.1.1.8 or C.1.1.9. The Championship's ability to investigate incidents of poor behaviour and control the conduct within the Championship is in accordance with NCR W.1.1.4.3 and is independent from at-Event Decisions of Officials and/or Decisions of the Motorsport UK National Court.

Following a breach of NCR C.1.1.8 or C.1.1.9 the Organiser may restrict or terminate the rights of a Licence holder and/or any person howsoever connected to that Licence Holder in respect of Championship entry and/or Venue attendance. This permitted authority flows from a conviction of a relevant Licence Holder or Championship participant.

Any form of abusive or aggressive conduct toward the Championship Organisers or Officials may result in removal from the Championship.

Decisions made in accordance with this Policy are not subject to Appeal pursuant to, to the extent necessary, NCR A.2.4.

## 23. Motorsport UK, Racing Pride and the British Karting Championship

The British Karting Championship is happy to be welcoming Racing Pride and Motorsport UK's inclusion team to Shenington to host a Pride hub which you will find as part of Motorsport UK's presence at the event. It's extremely important to us that we collectively make karting enjoyable and inclusive for everyone. Visit the Pride Hub to find out more about what Racing Pride and Motorsport UK are doing and how you can be involved – whether as a LGBTQ+ person or an ally. is open to anyone who wants to find out more about Motorsport UK's and Racing Prides work to make the sport more inclusive.